



Email: [CO-115768-AirC2ISInc2@ncia.nato.int](mailto:CO-115768-AirC2ISInc2@ncia.nato.int)

NCIA/ACQ/2026/07148  
Tuesday, 26 May 2026

**To:** All Prospective Bidders

**Subject:** Invitation For Bids – IFB-CO-115768-AIRC2ISINC2 – AIR COMMAND CONTROL INFORMATION SYSTEM INCREMENT 2 (AIRC2IS INC2) BMD & IAMD Planner

**References:** A. [General Bidding Instructions](#)  
B. Notification of Procurement Opportunity, NCIA/ACQ/2026/06729

Dear Prospective Bidders,

1. The NATO Communications and Information Agency (NCIA) hereby invites your company to participate in a Invitation For Bids (hereafter referred to as the “Solicitation”), for the provision of a Minimum Viable Product (MVP) for Air Command and Control Information System Increment 2 (AirC2IS Inc2) BMD & IAMD Planner and associated In-Service Support as option.
2. The award will be based on the best value evaluation methodology in accordance with the selection criteria set forth in the *Project-Specific Book I: Bidding Instructions*.
3. The bid closing date and time for this Solicitation is Wednesday, 01 July 2026 at **14:00 hours Central European Time (CET)**. Please ensure that your submission reaches the NCIA before this date and time, as late submissions may not be considered.
4. Enclosed with this cover letter is the Solicitation package that includes all relevant attachments necessary to prepare a bid:
  - 4.1. Book I: Bidding Instructions
    - a. General Bidding Instructions
    - b. Project-Specific Bidding Instructions
  - 4.2. Book II: Prospective Contract:
    - a. Part I: Contract Signature Page
    - b. Part I: Contract Schedules
    - c. Part II: Contract Special Provisions
    - d. Part III: Contract General Provisions
    - e. Part IV: Statement of Work
5. The overall security classification of the Solicitation is “NATO RESTRICTED”. However, as indicated in the header, the Solicitation is “UNCLASSIFIED” when separated from “Statement of Work (SoW) Annex A – System Requirement Specifications (SRS)”. This Solicitation remains the property of the NCIA and shall be protected in accordance with the applicable security regulations.
6. Prospective Bidders wishing to receive the NATO RESTRICTED documents shall request the documents from the NCIA’s Point of Contact set out in paragraph 11. The request must include the following information:

- 6.1. the name of the authorized Point of Contact
- 6.2. the postal address where the NATO RESTRICTED documents may be mailed
- 6.3. a signed copy of the Comprehension and Acceptance of the Security Aspects Letter (provided as Attachment B to the solicitation cover letter).
7. You are requested to complete and return the enclosed acknowledgement of receipt within seven (7) calendar days from the date of this Solicitation, informing the NCIA of your company's intention to bid. Your company is not bound by its initial decision and if you decide to reverse your stated intention at a later date, you are requested to advise the point of contact listed below via email.
8. Questions regarding this Solicitation shall be submitted using the dedicated Questions and Answer Form (Appendix B to the Project-Specific Book I) and in accordance with the Book I: Bidding Instructions.
9. The NCIA reserves the right to cancel, withdraw, or suspend this Solicitation at any time in its entirety without incurring any repercussions, or liabilities. The NCIA bears no liability for Solicitation preparation costs.
10. The reference for this Solicitation is IFB-CO-115768-AIRC2ISINC2 and all correspondence concerning this Solicitation shall reference this number.
11. The Point of Contact for this Solicitation is Ms. Elif Bailey, NCIA Contracting Officer who may be reached at: [CO-115768-AirC2ISInc2@ncia.nato.int](mailto:CO-115768-AirC2ISInc2@ncia.nato.int)
12. In accordance with the NATO Management of Non-Classified NATO Information policy (*internal NATO reference: C-M(2002)60*), this Solicitation shall not be published on the internet.

For the Chief of Acquisition:



Digitally signed by Elif  
Bailey  
Date: 2026.05.25  
23:18:27 +02'00'

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Elif Bailey  
Senior Contracting Officer

Enclosures:

- Attachment A to IFB-CO-115768-AIRC2ISINC2 Acknowledgement of Receipt of Solicitation
- Attachment B to IFB-CO-115768-AIRC2ISINC2 Comprehension and Acceptance of the Security Aspects Letter
- Attachment C to IFB-CO-115768-AIRC2ISINC2: Distribution List



**ATTACHMENT A.  
ACKNOWLEDGEMENT OF RECEIPT OF SOLICITATION**

*Attached separately as a PDF form.*



**ATTACHMENT B.**  
**COMPREHENSION AND ACCEPTANCE OF THE SECURITY ASPECTS LETTER**  
*Attached separately as a PDF form.*



**ATTACHMENT C.  
DISTRIBUTION LIST - IFB-CO-115768-AIRC2ISINC2**

**NATO Delegation (Attn: Infrastructure Adviser):**

- |             |                     |                    |
|-------------|---------------------|--------------------|
| 1. Albania  | 12. Greece          | 23. Poland         |
| 2. Belgium  | 13. Hungary         | 24. Portugal       |
| 3. Bulgaria | 14. Iceland         | 25. Romania        |
| 4. Canada   | 15. Italy           | 26. Slovakia       |
| 5. Croatia  | 16. Latvia          | 27. Slovenia       |
| 6. Czechia  | 17. Lithuania       | 28. Spain          |
| 7. Denmark  | 18. Luxembourg      | 29. Sweden         |
| 8. Estonia  | 19. Montenegro      | 30. Türkiye        |
| 9. Finland  | 20. Netherlands     | 31. United Kingdom |
| 10. France  | 21. North Macedonia | 32. United States  |
| 11. Germany | 22. Norway          |                    |

**All NATEX**



**ATTACHMENT A**  
**ACKNOWLEDGEMENT OF RECEIPT OF SOLICITATION**

*Please complete, sign, and return by email within seven (7) calendar days  
from the date of this Solicitation to:*

I, the undersigned, as an authorized representative of the company,  
acknowledge receipt of the Solicitation referenced in the header of this form, along  
with all enclosures, on .

PLEASE TICK THE APPROPRIATE BOX:

- As of this date, without commitment on the company's part, I intend to submit a bid.
- I do not intend to submit a bid.
- I am reviewing the Solicitation requirements and will notify you of my decision via email as soon as possible.

\_\_\_\_\_  
SIGNATURE DATE

\_\_\_\_\_  
SIGNATURE OF AUTHORIZED REPRESENTATIVE

\_\_\_\_\_  
COMPANY

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
TITLE



## Comprehension and Acceptance of the Security Aspect Letter (SAL)

The Bidder hereby acknowledges receipt of the Security Aspect Letter (SAL) concerning the NATO RESTRICTED (NR) Information provided under the solicitation reference number IFB-CO-115768-AIRC2ISINC2, and certifies the following:

- a) The Bidder fully comprehends the security aspects defined in the SAL and commits to compliance with all provisions governing the safeguarding of NATO RESTRICTED Information as outlined in the Statement of Work (SOW). The Bidder explicitly acknowledges its responsibilities under the NATO Security Policy for Industry, as per Directive of Classified Projects and Industrial Security (specifically Annex 1, Appendixes 1, 2, 3, 4, and 5) (*Ref C in the SAL and Ref 11 in the SOW*)
- b) The Bidder certifies that any company Communication and Information System (CIS) utilized to handle, store, or process NATO RESTRICTED information fully complies with all applicable NATO Security Directives and holds the appropriate official security authorization, as applicable by their respective National Security Authorities.
- c) The Bidder understands and accepts the baseline rules and national exceptions governing access to NATO RESTRICTED (NR) information:
  - i. General Rule for Personnel Access: A Request for Visit (RFV) is not required to access NR information. Personnel must have a validated need-to-know, receive a formal security briefing regarding their responsibilities, and sign a mandatory Certificate of Security Obligation (CSO) (Annex A).
    - *Exception:* Nationals of **Denmark, Luxembourg, and Türkiye** require an approved Request For Visit to access NR information.
  - ii. General Rule for Facility Clearance: A Facility Security Clearance (FSC) is not required for a company to access NR information.
    - *Exception:* Bidders based in **Denmark, Estonia, Luxembourg, Slovakia, Slovenia, the United States, and Türkiye** must hold a valid FSC to be granted access to NR information.
- d) In order to receive the NATO RESTRICTED Annexes to this Solicitation, the Bidder shall submit to the Purchaser Point of Contact all required security documentation applicable to their specific legal status, company location, and personnel nationalities.
- e) The Purchaser will validate FSCs submitted by Bidder through the Bidder's National Security Authority (NSA).



- f) If the Bidder does not hold an FSC or the NSA requires a direct request from the Purchaser to confirm an existing clearance, the Bidder shall notify the Purchaser so that the Request/Confirmation of FSC process can be initiated with the NSA.

[ ] By checking this box, the Bidder certifies that they have identified the specific security requirements applicable to their situation and have attached/submitted all necessary supporting documentation (e.g., CSOs, RFVs, or FSC certificates) required for the release of NATO R~~E~~strict~~E~~d Annexes to this Solicitation.

.....  
Date

.....  
Signature of Authorised Representative

.....  
Printed Name and Title

.....  
Company

**Annex A: Certificate of Security Obligation (CSO)**



**NCI AGENCY SECURITY OFFICE**

**Certificate of Security Obligation (CSO for NU/NR only)**

To be signed by the staff member, contractor, service contractor, consultant, organization member etc, upon commencement of employment or upon commencement of any kind of official correspondence or business with NCI Agency.

I Understand:

1. That I must preserve the security of all classified information<sup>1</sup>, as a result of my employment or any kind of official correspondence or business with the NCI Agency and that I undertake to comply with all current and future NCI Agency and NATO security regulations. This includes information that is not public and/or subject to a specific restrictive marking including, but not limited to, including the Administrative markings such as, management, commercial, personnel, staff, medical and any other information subject to restrictions on disclosure to third parties, including information not available to the public concerning NATO/NCI Agency projects and procurement activities and actions.
2. That I must not divulge to any unauthorized person, any classified information gained by me as a result of my employment or any kind of official correspondence or business with the NCI Agency, unless prior permission for such disclosure has been granted by the General Manager of the NCI Agency.
3. That I will not, without the approval of the General Manager of the NCI Agency, publish (in any document, article, book, CD, video, film, play, or other form) any classified or sensitive information which I have acquired or to which I had access owing to my official position, orally or written, in the course of my work with or at the NCI Agency.
4. That on leaving the NCI Agency, or stop any kind of official correspondence or business, I must surrender any official document or materiel made or acquired by me in the course of my official duties or business, which I have been duly authorized to retain.
5. That if I violate prescribed security practices, either intentionally or accidentally, I could be subject to immediate suspension and disciplinary proceedings, without prejudice to criminal proceedings.
6. That the provisions of this Certificate of Security Obligation apply not only during the period of my employment or official correspondence or business, but also after my employment or official correspondence or business with the NCI Agency has ceased and that I am liable to prosecution if, either by intent or negligence, I allow classified or sensitive information to pass into unauthorized hands.
7. That I am only allowed access to information up to and including NATO RESTRICTED (NR), for which I have a 'need to know' and I shall acquaint myself, and comply with all current and future NCI Agency and NATO security regulations.

<sup>1</sup> To include the security protection of classified information when transferring, accessing, handling, and/or discussing classified information outside of their place of work and outside of NATO and National Sites and Establishments.



**NCI AGENCY SECURITY OFFICE**

I Certify that I:

Full Name :	
Military Rank and No (If applicable):	
Date Of Birth:	
Place and Country Of Birth:	
Nationality:	
Where Employed:	
Purpose and Duration of Assignment:	
Holder of Passport / ID Number:	
Issued from / at:	
Dated	

1. I have read and understood the contents of this Certificate of Security Obligation form. In addition, I fully acknowledge my personal security responsibilities and obligations and the consequences which the law or administrative or executive order of my nation provides when NATO official information passes into unauthorised hands, whether by intent or through personal negligence.

2. I solemnly undertake to exercise in all loyalty, discretion and conscience the functions and / or information NCI Agency entrusted to me and to discharge these functions with the interests of NCI Agency only. I undertake not to seek or accept instructions in regards to the performance of my duties from any government or from any authority other than that of NCI Agency.

FULL NAME (block capitals)

SIGNATURE  
(hand signature)

DATE

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