

NCIA/ACQ/2024/07278  
Friday, 27 September 2024

**To:** All Prospective Bidders

**Subject:** Invitation For Bids (IFB) – IFB-CO-423261-KNM – KNIME ANNUAL SUBSCRIPTION AND SUPPORT FOR 2025-2027

**References:**

- A. NCI Agency Standard Operating Procedure SOP 16.01 Procurement, dated 03 January 2019
- B. BC D(2018)0004-FINAL, BC Budget Procurement Guidance, dated 29 January 2018
- C. Notification of Intent NCIA/ACQ/2024/06766

Dear Prospective Bidders,

1. The NATO Communications and Information Agency (NCIA) hereby invites your company to participate in an Invitation For Bids (IFB) for the procurement of yearly KNIME Hub Enterprise Edition subscriptions (including support) for the next three years 2025 - 2027.
2. The award will be based on the IFB being evaluated using lowest price technically compliant methodology in accordance with the selection criteria set forth in Book I: Bidding Instructions.
3. This solicitation represents an opportunity for your company to contribute its expertise and capabilities in support of NATO's critical mission. By participating, you will be part of a competitive process that values excellence and innovation.
4. The bid closing date and time for this IFB is on or before **Friday, 18 October 2024 at 12:00 hours Central European Time (CET)**. Please ensure that your submission reaches us before this date and time, late submissions may not be considered.
5. The solicitation package includes:
  - 5.1. Book I: Bidding Instructions
    - a. Annex A – Administrative Certificates (provided separately);
    - b. Annex B – Questions and Answers Form (provided separately);
    - c. Annex C – Bidding Sheets (provided separately).
  - 5.2. Book II: Prospective Contract:
    - a. Part I: Schedule of Supplies and Services
    - b. Part II: Contract Special Provisions
    - c. Part III: Purchase Order Terms and Conditions
6. You are requested to complete and return the enclosed acknowledgement of receipt within seven (7) calendar days from the date of this IFB, informing the NCI Agency of your company's intention to bid. Your firm is not bound by its initial decision and if you decide to reverse your stated intention at a later date, you are requested to advise the point of contact listed below via email.

7. We encourage you to carefully review the solicitation package and its associated documents to ensure compliance with our requirements.
8. If you have any questions or require clarifications regarding this solicitation, we have provided a dedicated Questions and Answer Form in Book I for your convenience. Please submit your inquiries in accordance with the specified guidelines.
9. Your participation in this solicitation is highly valued, and we look forward to receiving your proposal. By joining forces with NATO, you contribute to the security and stability of our alliance.
10. Should you decide to participate, please submit your bid in accordance with the instructions provided in Book I by the specified bid closing date.
11. Prospective Bidders are advised that the NCI Agency reserves the right to cancel, withdraw, or suspend this IFB at any time in its entirety without incurring any repercussions, or liabilities.
12. The NCI Agency bears no liability for solicitation preparation costs incurred by firms or any other collateral bid preparation costs.
13. The reference for the Invitation For Bids is IFB-CO-423261-KNM, and all correspondence concerning this Invitation For Bids should reference this number.
14. Your Point of Contact for all information concerning this IFB is Catalin Nicolae, NCI Agency Action Officer who may be reached at:  
  
[IFB-CO-423261-KNM@ncia.nato.int](mailto:IFB-CO-423261-KNM@ncia.nato.int)
15. In accordance with the NATO Management of Non-Classified NATO Information policy (CM(2002)60), this IFB-CO-423261-KNM shall not be published on the internet.
16. Thank you for your attention to this important opportunity. We anticipate your active involvement in this process and your commitment to upholding the highest standards of excellence.

**FOR THE CHIEF OF ACQUISITION:**

Daniel Gaertner



Digitally signed by Daniel Gaertner  
Date: 2024.09.27 18:47:10 +02'00'

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Daniel K. Gaertner  
Senior Contracting Officer  
NATO Communications and  
Information Agency (NCI Agency)

Enclosures: 4

Attachment A to IFB-CO-423261-KNM: Acknowledgement of Receipt of Invitation For Bids

Attachment B to IFB-CO-423261-KNM: Distribution List

Attachment C to IFB-CO-423261-KNM: Bidders List

Attachment D to IFB-CO-423261-KNM: IFB Package

**ATTACHMENT A.**  
**ACKNOWLEDGEMENT OF RECEIPT OF INVITATION FOR BIDS**

IFB-CO-423261-KNM

Please complete, sign and return by email (scanned to PDF) by **12:00 hours Central**

**European Time (CET) on 04/10/2024**

to: [IFB-CO-423261-KNM@ncia.nato.int](mailto:IFB-CO-423261-KNM@ncia.nato.int)

We hereby advise that we have received Invitation For Bids IFB-CO-423261-KNM on **Friday, 27 September 2024**, together with all enclosures.

PLEASE CHECK ONE:

- ☐ As of this date and without commitment on our part, we do intend to submit a bid.
- ☐ We do not intend to submit a bid.
- ☐ We are reviewing the requirements of the IFB and will notify you of our decision as soon as possible.

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Company: \_\_\_\_\_

**ATTACHMENT B.  
DISTRIBUTION LIST - IFB-CO-423261-KNM**

**NATO Delegation (Attn: Infrastructure Adviser):**

- Albania
- Belgium
- Bulgaria
- Canada
- Croatia
- Czechia
- Denmark
- Estonia
- Finland
- France
- Germany
- Greece
- Hungary
- Iceland
- Italy
- Latvia
- Lithuania
- Luxembourg
- Montenegro
- The Netherlands
- North Macedonia
- Norway
- Poland
- Portugal
- Republic of Türkiye
- Romania
- Slovakia
- Slovenia
- Sweden
- Spain
- United Kingdom
- United States

**NATO HQ**

- NATO Office of Resources

**Strategic Commands**

- ACO Registry

**Principal Contracting Officer**

**Project Manager**

**CAB Mailbox**

**All NATEXs**

**ATTACHMENT C.  
FINAL BIDDER'S LIST - IFB-CO-423261-KNM**

<b>Country</b>	<b>Nominated Bidders</b>
Belgium	CANCOM
Denmark	Atea A/S
France	Mydral
Sweden	Redfield Aktiebolag
The Czech Republic	Nextis Services s.r.o.
Turkey	INNOVA BILISIM COZUMLERI AS
US	Equinoxys, Inc.
US	New Tech Solutions, Inc.