



Office of Acquisition

Boulevard Léopold III
B-1110 Brussels, Belgium

NCIA/ACQ/2024/06754
03 May 2024

To : See Distribution List

Subject : **Request for Quotation RFQ-CO-423234-DCIS**
: **Provide Deployable Communication and Information System (DCIS) Cyber Defence (CD) Capabilities**

Reference(s) : **A.** AC/4-D/2261 (1996 Edition), NSIP Procedures for International Competitive Bidding
: **B.** AC/4-D(2019)0004(INV), dated 4 July 2019, Procedure Governing the Use of Basic Ordering Agreements
: **C.** NATO Investment Committee Decision Sheet, AC/4(PP)D/28334-ADD1(INV)

Dear Sir/Madam,

- 1 Your firm is hereby invited to participate in a Basic Ordering Agreement Plus (BOA+) competition to provide Deployable Communication and Information System (DCIS) Cyber Defence (CD) capabilities through the provision of a new/upgraded Cyber Defence that adheres to specifications and includes the associated requirements and capabilities.
- 2 The contract award will be based on the quotation evaluated as the lowest price, technically compliant in accordance with the selection criteria set forth in the RFQ Instructions.
- 3 **THE CLOSING TIME FOR SUBMISSION OF QUOTATIONS IN RESPONSE TO THIS RFQ IS 13:00 HOURS (CENTRAL EUROPEAN TIME) ON WEDNESDAY, 31 JULY 2024.**
- 4 This RFQ consists of the following documents:
 - a) **Book I – The RFQ Instructions.** Book I provides the general solicitation information and includes the following annexes:
 - i. Annex A – Clarification Request Forms;
 - ii. Annex B – Administrative Certificates;
 - iii. Annex C – Pricing Sheets. (Note: The Pricing Sheets must be completed exactly as instructed);
 - iv. Annex D – Compliance Table.
 - b) **Book II – The Prospective Contract.** Book II contains the following sections:
 - i. Signature Page;
 - ii. Part I - Schedule of Supplies and Services (SSS);
 - iii. Part II - Contract Special Provisions;
 - iv. Part III - Contract General Provisions;
 - v. Part IV - Statement of Work.

NATO Communications and Information Agency
Boulevard Leopold III
1110 Brussels
Belgium
www.ncia.nato.int



- 5 The overall security classification of this RFQ is NATO UNCLASSIFIED.
- 6 This RFQ is the property of the NCI Agency and shall be protected in accordance with the applicable national security regulations.
- 7 In accordance with the NATO Management of Non-Classified NATO Information policy (C-M(2002)60), this RFQ shall NOT be published on the internet.
- 8 Your firm is requested to complete and return the enclosed acknowledgement of receipt within 5 days of receipt of this RFQ, informing NCI Agency of your firm's intention to quote/not to quote. Your firm is not bound by its initial decision, and if your firm decides to reverse your firm's stated intention at a later date, your firm is requested to advise the NCI Agency by a separate email.
- 9 The reference for this RFQ is **RFQ-CO-423234-DCIS**, and all correspondence concerning the RFQ should reference this number.
- 10 Prospective Offerors are advised that the NCI Agency reserves the right to cancel this RFQ at any time in its entirety and bears no liability for quotation preparation costs incurred by firms or any other collateral costs if solicitation cancellation occurs.
- 11 Your point of contact for all information concerning this RFQ is Ms. Sumiko Duncan, Senior Contracting Officer, who can be reached at RFQ-CO-423234-DCIS@ncia.nato.int.

For the Chief of Acquisition:

//signed//.

Rebecca Benson
Principal Contracting Officer

Enclosure(s):

1. Attachment A - Acknowledgement of Receipt of Request for Quotation
2. Book I – The RFQ Instructions
3. Book II – The Prospective Contract



Attachment A

Acknowledgement of Receipt of Request for Quotation

RFQ-CO-423234-DCIS

Please complete and return within 5 days by e-mail: RFQ-CO-423234-DCIS@ncia.nato.int

for the attention of Ms. Sumiko Duncan

We hereby advise that we have received Request for Quotation RFQ-CO-423234-DCIS
on, together with all enclosures listed in the Table of Contents.

CHECK ONE

- { } As of this date and without commitment on our part, we do intend to submit a quotation.
- { } We do not intend to submit a quotation.
- { } We are reviewing the requirements of the RFQ and will notify you of our decision as soon as possible.

Signature: _____

Printed Name: _____

Title: _____

Company: _____

Address: _____

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