

NATO UNCLASSIFIED

15 May 2024

CSO(FIN)2024-024

**ALL PERMANENT REPRESENTATIVES TO NATO  
(Attention of administrative assistants)**

**NOTICE OF INTENTION TO ISSUE AN INVITATION FOR BIDDING (IFB)**

1. The Collaboration Support Office (CSO) intends to invite bids for the Review of the STO Collaborative Programme of Work (CPoW) Structure and Processes.
2. Title of the IFB : CSO(FIN)2024-024 Review of the STO Collaborative Programme of Work (CPoW) Structure and Processes.
3. Requirement: The CPoW is at the forefront to support one of NATO's key strategic requirements of 'Maintaining NATO's Technological Edge'. In this respect, the CSO requires technical consultancy to review the existing CPoW structure, in particular the topical structure and the managerial processes of the STO Scientific Technical Committees (STC) that drive the CPoW. The expected consultancy recommendations will aim at improving the effectiveness and relevance of the STCs structure, organization, processes and deliverables with regard to the developments of existing and new technologies (e.g. emerging disruptive technologies), and their impact on future NATO operational capabilities.
4. Type of contract : Firm fixed-price
5. Starting date: The study is scheduled to start in August 2024.
6. Bidding procedure: Sealed Bidding, Two-Envelope method.
7. Issue date : June 2024, planned
8. Bid closing date : July 2024, planned
9. Eligibility : Firms (1) that originate and are chartered/incorporated within one of the 32 NATO-member nations, (2) that maintain a professionally active facility (office, factory, laboratory, etc.) within one of the 32 NATO-member nations.
10. Delivery location : CSO, Neuilly sur Seine (92200), France

You are invited to provide details (company name, address, telephone number, and e-mail address of the company's point of contact) relating to companies capable of undertaking this work that your Nation may be aware of. Nominations should be provided to CSO before **21 June 2024** at the following address:

CSO  
Purchasing & Contracting Officer  
BP 25  
92 201 Neuilly sur Seine, France  
Tel: + 33 (0)1 55 61 22 34  
E-Mail: [procurement@cs0.nato.int](mailto:procurement@cs0.nato.int)

(Original signed)

On behalf of the Director, CSO  
Björn SCHÖTTLER  
CSO, Head of Finance

NATO UNCLASSIFIED