



SUPREME HEADQUARTERS ALLIED POWERS EUROPE  
 GRAND QUARTIER GÉNÉRAL DES PUISSANCES ALLIÉES  
 EN EUROPE  
 Mons - Belgium



TO: BC's Distribution List for International Competitive Bidding

DATE: 29 February 2024

Subject: Notification of Intent (NOI) to Issue an Invitation For International Proposal (IFIP) for Modernisation of ACO Finance and Acquisition processes.

REFERENCE: Bi-SC Procurement Directive 060-070 dated 30 June 2015.

1. In accordance with the stipulations of the Directive at Reference, Annex C, the following information is provided on an Invitation for International Proposal (IFIP) that this Headquarters has the intention to release.

IFIP reference number : ACO-SH-24-14  
 Title of IFIP : Modernisation of ACO Finance and Acquisition Processes.  
 Requirement : The purpose of this IFIP is to award a Firm-fixed price / Requirements type of contract for the Modernisation of ACO Finance and Acquisition processes.  
 Type of contract : Combination of Firm-fixed price and Requirements type.  
 Estimated Value : 500,000.00 EUR  
 Period of performance : One-time.  
 Bidding procedure : Best value.  
 Funding : Military budget.  
 Classification : NATO UNCLASSIFIED  
 Issue Date : April 2024, planned.  
 Closing Date : May 2024, planned.  
 Eligibility : This IFIP is open to proposals from firms that (1) originate and are chartered/incorporated within NATO-member nations, (2) maintain a professionally active facility (e.g. office, factory, laboratory) within NATO-member nations (3) are legally authorized, at the time of the bidding and afterwards in the event of contract award, to operate the services described in this solicitation in the country where the services described in this solicitation shall be provided (i.e. Belgium); (4) have performed at least three contracts within the last five years substantially similar in scope and magnitude to the requirements described in this solicitation.

Delivery location(s) : SHAPE (Mons, Belgium) or Remote / Online execution.  
 Partial bidding : Is not authorized.  
 Web site(s) : Prior to the issuance of the IFIP, and for a period of ten (10) calendar days, SHAPE will post a draft copy of the bidding package at the following link <https://shape.nato.int/page161522849> for possible comments / remarks by industry.  
 The final IFIP package will be published on the following websites:  
<https://shape.nato.int/financeandacquisition/page136374522>  
<https://aco.procureware.com>; Interested firms are invited to apply for registration on the ACO Procureware portal unless they already hold status of approved/registered vendor on the portal.

2. SHAPE will directly submit this IFIP using the ACO Procureware portal to all potential bidders and will provide a short information notice of the tender documents on the Web sites above. Firms that have already been identified are listed in the NOI Annex.

3. NATO Delegations are hereby invited to nominate, **by email and before 29 March 2024**, the name, full address, Point of Contact, telephone and email address of other potential bidders

established within their respective country. This and any other correspondence hereto is to be addressed to:

**SHAPE / FINAC – Acquisition Management Branch**

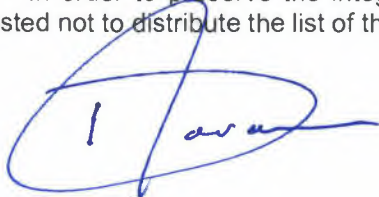
Attn: Mr Giuseppe COL – Head, Contract Management Section

Boite/PO Box 18/A

Tel: +32 (0)65 44 22 40

E-mail: [giuseppe.col@shape.nato.int](mailto:giuseppe.col@shape.nato.int) & [elodie.duval@shape.nato.int](mailto:elodie.duval@shape.nato.int)

4. In order to preserve the integrity of the acquisition process, NATO Delegations are kindly requested not to distribute the list of the potential bidders which is provided in the Annex to this NOI.



Danny HOVAERE

ACO Head of Contracts

SHAPE – FINAC, Acquisition Management Branch