



**NATO INTELLIGENCE, SURVEILLANCE AND  
RECONNAISSANCE FORCE**

**FORCE DE RENSEIGNEMENT, SURVEILLANCE ET  
DE RECONNAISSANCE DE L'OTAN**



J8 Financial Branch  
Purchasing and Contracting Section  
Strada Provinciale 69 - 96016 Lentini (SR) - Italy

TO: MBC's Distribution List for Invitation for International Proposal (IFIP) Procedure

DATE: **6 November 2023**

SUBJECT: Notification of Intent to issue an Invitation for International Proposal (IFIP) for the provision of Cleaning and Pest Control at , HQ NISRF, Sigonella AFB, Italy

1. In accordance with the stipulations of the Bi-Sc Procurement Directive 60-70, Annex C, the following information is provided on an Invitation for International Proposal (IFIP) that this Headquarters has the intention to release:

**IFIP Reference:** **ACO-NISRF-23-28**

**Title of IFIB:** Cleaning and Pest Control.

**Requirement** The purpose of this Invitation for International Competitive Bids (ICB) is to award a firm fixed-price indefinite quantity contract to provide Cleaning Services, Pest Control for Ops Area and Flight Area at NISRF Sigonella. Contractor personnel performing services under the contract must be citizens of a NATO nation, possess at least a valid NATO Secret level security clearance

**Type of Contract:** Firm Fixed Price (FFP).

**Period of Performance:** Base Award: 1 July 2024 – 31 December 2024, Option Period 1: 1 January 2025 – 31 December 2025, Option Period 2: 1 January 2026 – 31 December 2026, Option Period 3: 1 January 2027 – 31 December 2027, Option Period 4: 1 January 2028 – 31 December 2028.

**Bidding Procedure:** The best value approach will be adopted to award the contract under solicitation considering Non-Price factors (50%) and Price factors (50%)  
The URL: [aco.procureware.com](http://aco.procureware.com)  
"Eligible firms who are interested to participate in this competition are invited to apply for registration on the ACO eBid portal unless they already hold the status of approved/registered vendor".

**Funding:** Military Budget (BC 167)  
Estimated Contract Value: Base period (6 months) cost 380,000 Eur.  
Estimated total contract value (including options if exercised) 3,800,000 Eur.

- Classification:** NATO UNCLASSIFIED  
For Italian Companies: **NOSI Secret Level is required.**  
For others NATO Nations Companies: a national declaration issued by the nations authorities, that is compliant with host Nation law and NATO security requirements.
- Issue Date:** January 2024, (Tentative)
- Bid Closing Date:** March 2024, (Tentative)
- Eligibility:** Governmental or Commercial entities (1) that originate and are chartered/incorporated within NATO-member nations, (2) that maintain a professionally active facility (office, factory, laboratory, etc.) within NATO-member nations and (3) that provide the funding for the aforementioned requirement. Companies which have performed at least two contracts within the last five years substantially similar in scope to the requirement described in the solicitation"). Contractor personnel performing services under the contract must be citizens of a NATO nation, possess at least a valid NATO Secret level security clearance, have appropriate professional training and experience in a related field(s).
- Delivery location(s):** Sigonella AFB – (Italy)
- Partial bidding:** Partial Bidding is not authorized.
- Website:** <https://aco.procureware.com>; Interested firms are invited to apply for registration on the ACO procureware portal unless they already hold status of approved vendor on the portal.

2. This HQ will directly submit this IFIP using the ACO eBid portal to all potential bidders and will provide a short information notice of the tender documents on the Web sites above. Firms that have already been identified are listed in the NOI Annex. NATO Delegations are hereby invited to nominate, **by 11<sup>th</sup> December 2023**, the name, full address, Point of Contact, e-mail, telephone number, of other potential bidders established within their respective countries. These and any other correspondence hereto are to be addressed to:

**NATO Intelligence Surveillance and Reconnaissance Force**

BUDFIN – Purchasing and Contracting Section  
Attn: CMSgt Francesco Manzara – Contracting Officer  
Strada Provinciale 69 –  
96016 Lentini (SR) - Italy,  
Tel: +39-095-825-5087  
Email: [francesco.manzara@nagsf.nato.int](mailto:francesco.manzara@nagsf.nato.int)

In order to preserve the integrity of the acquisition process, NATO Delegations are kindly requested not to distribute the list of the potential bidders which is provided in the Annex to this NOI.

CMSgt Francesco Manzara  
NISRF Contracting Officer,