



NORTH ATLANTIC TREATY ORGANIZATION
HEADQUARTERS, SUPREME ALLIED COMMANDER TRANSFORMATION
7857 BLANDY ROAD, SUITE 100
NORFOLK, VIRGINIA 23551-2490



MBC's Distribution List for International Competitive Bidding

TO: MBC's Distribution List for Invitation for International Bidding (IFIB) Procedure

DATE: **27 September 2022**

SUBJECT: Notification of Intent to issue an Invitation for International Bidding (IFIB) for Contractor Support to Headquarter Supreme Allied Commander Transformation for Concept Development Branch, HQ SACT, Norfolk, Virginia, U.S.A.

1. In accordance with the stipulations of the Bi-Sc Procurement Directive 60-70, Annex B, the following information is provided on an Invitation for International Bidding (IFIB) that this Headquarters has the intention to release:

IFIB Reference: **ACT-SACT-22-136**

Title of IFIB: Contract Support for Planning Design and Execution of Validation Event

Requirement: HQ SACT Concept Development Branch requires the support of one contractor, specifically one with strong background in Strategic Scenario writing, Wargaming and Experimentation methods, and experience in applying said methods to non-tangible aspects like Human Terrain, Cognition, Decision making, Influence and/or Hybrid Threats, to support Scenario writing and concept validation event planning, design and execution for **Cognitive Warfare Concept Validation**.

Type of Contract: Firm Fixed Price (FFP).

Period of Performance: **03 JAN 2023 – 31 DEC 2023 with the possibility of one, 6-month option period 03 JAN – 30 JUN 2024.**

Bidding Procedure: Sealed Bidding (Two Envelopes)

Funding: MBC 20X-20XX-XXXXXX, RRIS # XXXX,
(estimated cumulative amount,\$ 100,000)

Classification: NATO UNCLASSIFIED

Issue Date: **1 November 2022**, (target date)

Bid Closing Date: **12 December 2022**, (target date)

Eligibility: Companies which have performed similar contracts within the last three years substantially similar in scope to the requirement described in the solicitation. Contractor personnel performing services under the contract must be citizens of a NATO nation, possess at least a valid NATO Secret

level security clearance, have appropriate professional training and experience in a related field (s).

Delivery location(s): Norfolk, VA, U.S.A.

Partial bidding: Partial Bidding is not authorised.

Website: <https://www.act.nato.int/contracting>

2. This HQ will directly mail this IFIB to all potential bidders. You are hereby invited to nominate, by email or facsimile before **17 October 2022**, the name, full address, Point of Contact, telephone, facsimile number and e-mail address, of other potential bidders established within your country. This and any other correspondence hereto is to be addressed to:

Supreme Allied Commander Transformation
BUDFIN – Purchasing and Contracting Branch
Attn: Mr. Brandon Stewart – Contracting Officer
Mrs. Kellie Hagen – Contracting Officer
7857 Blandy Road, Suite 100,
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Kellie.hagen@act.nato.int

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Kellie Hagen
ACT Contracting Officer,
HQ SACT